



PROCUREMENT

Request for Proposal #2022-006

Procurement Professional Point of Contact:
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Mid-Mount Heavy-Duty Aerial Platform

TIMELINE - The following represents the schedule for this solicitation.	
<u>Event</u>	<u>Date</u>
Issue Date	January 27, 2022
Deadline for Final Questions.....	March 11, 2022
Proposal Due Date	March 22, 2022, 2:00 p.m. Pacific Time
Award	May, 2022
Anticipated Contract Start Date	June, 2022
Anticipated Contract Term	Contract is complete upon acceptance of delivered Mid-Mount Heavy-Duty Aerial Platform.
Submit Sealed Proposals to: Procurement 3200 Cedar Street, Door #5 Everett, WA 98201 Clearly label the outside of the sealed envelope containing the original proposal response plus six complete identical copies with the Proposal Name, Proposal Number and contact information listed above. Only Proposals that arrive in the Procurement office by the deadline will be considered.	
Information & Addenda: All Information including Addenda regarding this solicitation can be found at: https://everettwa.gov/2711/Everett-Procurement-Information-Contract Suppliers are responsible for checking the City of Everett website for the issuance of any addenda prior to submitting a proposal.	
Questions: All questions must be requested electronically utilizing the above link or e-mailed to the Procurement Professional listed above. Unauthorized contact regarding this Request for Proposal with City of Everett employees or contractors may result in disqualification. Any oral communications will be considered unofficial and non-binding on the City of Everett. Proposers should rely only on written statements issued by the individual named listed above.	

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SECTION 1 - INSTRUCTIONS

1.1 PROPOSAL SUBMITTAL

Procurement must receive the supplier's proposal, in its entirety, by 2:00 p.m. Pacific Time. Proposals arriving after the deadline will be returned unopened to their senders. All proposals and accompanying documentation will become the property of the City of Everett and may not be returned.

Proposal pricing must be submitted on the forms provided in this document. To receive consideration for award, the proposal must be completed and signed by an authorized representative of the supplier. Submission of a proposal constitutes acceptance of the procedures, evaluation criteria, and other instructions of this Request for Proposal (RFP).

No supplier may withdraw its proposal after the hour set for the proposal closing unless the award is delayed for a period exceeding one hundred and twenty (120) days.

No exceptions to the City's terms, conditions, and specifications will be accepted. Any attempt to modify the City's terms, conditions, and specifications may result in a non-responsive quote.

1.2 OFFER PERIOD

All Proposals submitted must remain open for one hundred and twenty (120) days from the receipt date. The City of Everett reserves the right to extend this period.

1.3 REQUEST FOR DUE DATE EXTENSION

Suppliers may request an extension of the Proposal Due Date. Supplier must supply any justification and additional information that will facilitate an evaluation and decision by the City of Everett. Any approved extension will be issued in an addendum.

1.4 WITHDRAWAL OF PROPOSALS

Suppliers may withdraw a Proposal which has been submitted at any time up to the due date and time. To accomplish this, a written request signed by an authorized representative of the supplier must be submitted to the Procurement Professional named on the Request for Proposal cover sheet.

1.5 SINGLE RESPONSE

A single response to the RFP may be deemed a failure of competition, and in the best interest of the City of Everett, the RFP may be cancelled.

1.6 MULTIPLE PROPOSALS

Suppliers interested in submitting more than one Proposal may do so, so long as each Proposal stands alone and independently complies with the instructions, conditions, and specifications of this RFP.

1.7 EVALUATION AND AWARD

The City of Everett will award the Proposal to the responsive and responsible supplier(s) whose offer best meets the needs of the City or reject any and all Proposals.

- a. Responsive Supplier – A business entity or individual who has submitted a bid or proposal that fully conforms in all material respects to the Invitation for Bids (IFB)/Request for Proposals (RFP) and all of its requirements, including all form and substance.
- b. Responsible Supplier – A business entity or individual who has the financial and technical capacity to perform the requirements of the solicitation and subsequent contract.

1.8 WAIVER OF MINOR ADMINISTRATIVE IRREGULARITIES & REJECTION OF PROPOSALS

The City of Everett reserves the right, at its sole discretion, to waive minor administrative irregularities and informalities contained in any proposal submitted and accepted by the City. The City further reserves the right to make awards to the responsible offer whose proposal is determined to be the most advantageous to the City of Everett. The City of Everett reserves the right to reject any and all proposals.

1.9 EXCLUDED PARTIES

All suppliers must certify that they are not on the Comptroller General's list of ineligible contractors nor the list of parties excluded from federal procurement or non-procurement programs.

<https://www.sam.gov>

1.10 BUSINESS LICENSE

The successful supplier will be required to possess or be able to obtain a City of Everett Business License and pay City of Everett Business & Occupation (B & O) Tax, when applicable. B & O Tax questions may be directed to the Everett Business Tax Division at (425) 257-8610.

1.11 BID PROTEST PROCEDURES

Chapter 3.46 of the Everett Municipal Code (EMC) governs all protests. Protest Procedures are available for review in the Everett Municipal Code 3.46 which can be found at:

<http://www.codepublishing.com/WA/Everett>

The City reserves the right to require strict compliance with all requirements of Chapter 3.46 EMC.

1.12 NON-ENDORSEMENT

As a result of the selection of a supplier to provide the commodities described in Section 2 to the City of Everett, the City of Everett is neither endorsing nor suggesting that the supplier's product is the best or only solution. The supplier agrees to make no reference to the City of Everett in any literature, promotional material, brochures, sales presentation or the like without the express written consent of the City of Everett.

1.13 PROPRIETARY MATERIAL SUBMITTED-PUBLIC DISCLOSURE

A. Property of the City of Everett

All materials submitted in response to this RFP must become the property of the City of Everett. Selection or rejection of a proposal does not affect this. In this section, the term "proposal" is generic and refers to proposals, statements of qualification, letters of interest and any other material submitted in response to this RFP.

B. Proposals are Public Records

Pursuant to Chapter 42.56 RCW and other statutes regarding public agencies, all materials (including, for example, proposals) submitted under this RFP must be considered public records and except to the extent protected by state and or federal laws will be available for inspection and copying by the public following contract award. Records will not be released by the City of Everett prior to contract award in order to protect the integrity of the procurement process, unless otherwise required by law.

C. Public Records Exemption / Notice of RCW 39.10.470

In accordance with RCW 39.10.470, trade secrets as defined in RCW 19.108.010, or other proprietary information submitted by a Proposer in connection with this RFP might not be subject to public disclosure under chapter 42.56 RCW if the proposer specifically states in writing the reasons why protection from disclosure is necessary, and identifies the data or materials to be protected. Proposers must specifically designate and clearly label as “CONFIDENTIAL” any and all such materials or portions thereof that they deem to contain trade secrets or other proprietary information. Proposers should carefully consider what is truly confidential and should not mark an entire proposal as confidential. The proposer must provide the legal basis for the exemption to the City upon request. Proposers are advised that this exemption is subject to judicial review and the proposer’s designation of confidential may or may not be upheld by a Court.

D. Proposals Not Marked as Confidential

If a proposal or other material does not clearly identify the “CONFIDENTIAL” portions, the City will not notify the proposer that its proposal will be made available for inspection and copying, and the City may publicly disclose such non-clearly identified portion with no liability whatsoever to the proposer.

E. Process for Disclosing Information

If a request is made for disclosure of material or any portion marked “CONFIDENTIAL,” the City will determine whether the material should be made available under the law. If the City determines that the material is subject to disclosure, the City will seek to notify the Proposer of the request and allow the proposer ten (10) business days after such notification to take appropriate legal action in Snohomish County Superior Court at the proposer’s sole expense and liability. If the proposer does not within such ten (10) business days serve the Office of the City Attorney with a copy of an order entered by the Superior Court that expressly prohibits the City from disclosure of the material marked “CONFIDENTIAL,” then the proposer will be deemed to have consented to the public disclosure of the material marked “Confidential” and the City may publicly disclose such material without any liability whatsoever to proposer.

F. Indemnification by Proposer

To the extent that the City withholds from disclosure all or any portion of proposer’s material marked “CONFIDENTIAL”, the proposer, by submitting a proposal in response to this RFP, agrees to indemnify, defend and hold harmless the City of Everett from all lawsuits, liabilities, losses, damages, penalties, attorneys’ fees and costs the City incurs arising from or relating to such withholding from disclosure.

G. Consent to Procedure

Proposers, by submission of materials marked “CONFIDENTIAL”, acknowledge and agree that the City will have no obligation to advocate for nondisclosure in any forum and has no liability whatsoever to any proposer for the disclosure of any material or record of any kind when that disclosure is in accordance

with applicable law or in accordance with an order applying applicable law entered by the Snohomish County Superior Court or a Washington appellate court. By submitting a proposal, the supplier consents to the procedure in this Section as its sole remedy and waives and releases all claims against the City arising from the City's actions taken in accordance with this procedure.

1.14 RESPONSE PROPERTY OF THE CITY OF EVERETT

All materials submitted in response to this request become the property of the City of Everett. Selection or rejection of a response does not affect this right.

1.15 NO OBLIGATION TO BUY

The City of Everett reserves the right to refrain from contracting with any supplier. The release of this RFP does not compel the City of Everett to purchase.

1.16 COST OF PREPARING PROPOSALS

The City of Everett is not liable for any costs incurred by suppliers in the preparation and presentation of proposals and demonstrations submitted in response to this RFP.

1.17 RECYCLE

The City of Everett is committed to the environment and encourages suppliers to recycle material to the extent practicable.

1.18 COOPERATIVE PURCHASING

Suppliers: RCW 39.34 allows cooperative purchasing between public agencies also called political subdivisions. Public agencies which have an Intergovernmental Cooperative Purchasing Agreement with the City of Everett may purchase from City of Everett contracts, provided that the supplier has agreed to such participation. Each supplier must indicate on the quote submittal form if they **will not** honor other public agency orders in accordance with contract terms and conditions in addition to orders from the City of Everett. The City of Everett does not accept any responsibility for purchase orders issued by other public agencies.

Cooperating Political Subdivisions: Public agencies desiring to use Everett's contracts must have executed an Intergovernmental Cooperative Purchasing Agreement with the City of Everett, as required by RCW 39.34. Only those public agencies who have complied with these requirements are eligible to use this contract. The public agency accepts responsibility for compliance with any additional or varying laws and regulations governing purchase by or on behalf of the public agency in question. A purchase by a public agency must be affected by a purchase order from the public agency, directed to the supplier or other party contracting to furnish goods or services to the City of Everett.

The City of Everett accepts no responsibility for the performance of any purchasing contract by the supplier, and the City of Everett accepts no responsibility for payment of the purchase price for any public agency.

SECTION 2 - SPECIFICATIONS

2.1 INTENT SUMMARY

City of Everett requests competitive proposals from qualified fire engine manufacturers to provide a Mid-Mount Heavy-Duty Aerial Platform. Mandatory and desired requirements for the apparatus are provided below.

2.2 BACKGROUND

The City of Everett Fire Department operates in a unique environment that includes a dense downtown core, neighborhoods with narrow streets, challenging maneuverability, lakes, marine waterways, a heavy industrial area, and 14 miles of waterfront. Given the diverse topography of the city, angle of approach and departure are a concern. Additionally, the State of Washington has a restrictive road weight limit for emergency apparatus.

The City of Everett Fire Department ladder companies are equipped with aerial ladders. Ladder companies are located at stations one and five. Equipment usually consists of a full assortment of hand-raised ground ladders, self-contained breathing apparatus (SCBA), generators to produce power for emergency lighting and equipment, forcible entry and rescue tools, power saws, equipment for overhaul and salvage, emergency medical equipment, and an assortment of other tools and equipment. The crew of a ladder company usually consists of an officer, driver or engineer, and a firefighter.

2.3 PROVEN PERFORMANCE

To ensure the City receives an apparatus of proven performance, the manufacturer must be in current production of similar apparatus and have been in production for a minimum of one (1) or more years during that period. A prototype is not acceptable.

2.4 PERFORMANCE TESTING

A road test will be conducted with the apparatus fully loaded and a continuous run of no less than ten (10) miles. During that time the apparatus will show no loss of power nor will it overheat. The transmission drive shaft or shafts and the axles will run quietly and be free of abnormal vibration or noise. The apparatus when fully loaded will not have less than 25 percent nor more than 50 percent on the front axle, and not less than 50 percent nor more than 75 percent on the rear axle. The apparatus must meet NFPA 1901 acceleration and braking requirements.

2.5 DESIGN AND CONSTRUCTION

To control quality, ensure compatibility, and provide a single source for service and warranty, the main components such as cab, chassis, aerial device, and body will be entirely designed, assembled, welded and painted in the manufacturer's facilities. This includes, but not limited to the cab weldment, the chassis assembly, the body, and the electrical system.

The warranties relative to these major components, excluding component warranties such as engine, transmission, axles, etc. must be from a single source manufacturer and not split between manufacturers (i.e., body, cab weldment, chassis, and aerial).

2.6 NFPA COMPLIANCE

The apparatus proposed must meet the applicable requirements of the National Fire Protection Association (NFPA) as stated in current edition at time of contract execution. Any requested specifications that differ from NFPA specifications shall be indicated in the proposal as "non-NFPA".

2.7 MANDATORY APPARATUS DESIGN FEATURES

The following are mandatory requirements for the awarded apparatus:

- a. This apparatus shall meet federal, state and agency requirements for motor vehicle safety standards.
- b. This fire apparatus must conform to the applicable National Fire Protection Agency (NFPA) 1901 current edition at the time of proposal submittal.
- c. The assembled components must all meet manufacturer's specifications.
- d. Compliance with RCW 46.44.190, <https://app.leg.wa.gov/rcw/default.aspx?cite=46.44.190>.
- e. Final vehicle must meet Washington state weight requirements including 4,250-pounds of equipment including ground ladders, plus 1,000-pounds for crew.

2.7.1 MECHANICAL

- a. Angle of approach and departure at a minimum of ten (10) degrees. This will be effective with the truck in a loaded state.
- b. An effective engine brake with multiple settings.
- c. Parking brake that locks all wheels.
- d. A second parking brake actuator on the officer's side.
- e. Any nylon tube on the apparatus that is pneumatic must be plumbed with compression type fittings where applicable. Push lock fittings are not acceptable for any pneumatic nylon tube plumbing.
- f. No silicone coolant hoses will be accepted.
- g. Windshield wipers interlocked to the parking brake so that they stop operating when the brake is set. The apparatus must include a momentary switch on the instrument panel that activates the intermittent feature of the windshield wipers while the brake is set.
- h. Incorporate a ventilation system into the body compartments.

2.7.2 AERIAL

- a. Minimum of 100-foot mid-mount aerial platform with a minimum of 1,000-pound dry weight rating and 500-pound while flowing water.
- b. Aerial must be capable of elevation from a minimum of 10 degrees below horizontal to a minimum of 75 degrees above horizontal when the turntable is leveled to the horizon.

- c. Pre-plumbed waterway rated for and capable of delivering a minimum of 1,500 gallons per minute (GPM) at full extension and full elevation.
- d. The waterway must have a flow meter with two displays, one at the turn table and one at the platform. The waterway must also have a pressure gauge and valve at each inlet(s) and at the monitor.
- e. Provide an electronically controlled monitor with a combination nozzle and a set of stacked tips with a built-in stream straightener. The controls for the electronic monitor will be located at the platform, the turntable control console, and at the wireless remote.
- f. Breathing air system with three (3) quick couplings, of which two (2) will be supplied to the aerial platform and one (1) supplied to the turntable.
- g. Stokes litter basket compartment mounted on the aerial.
- h. Weatherproof storage compartment(s) which are accessible from the aerial platform.

2.7.3 GROUND LADDERS

The following ground ladders must be included with the proposed aerial platform:

- Two 35-foot two-section Duo-Safety extension.
- One 28-foot two-section Duo-Safety extension.
- One 18-foot Duo-Safety roof ladder.
- One 16-foot Duo-Safety roof ladder.
- One 10-foot Duo-Safety folding ladder.
- One 14-foot Duo-Safety parapet roof ladder, with hooks on both ends, mounted on the fly section of the aerial.

2.7.4 CAB DESIGN FEATURES

- a. A clean cab design with seating for four (4) firefighters and an adjustable driver and officer seat.
- b. Supplemental Restraint System such as air bags and side curtains.
- c. Apparatus interior upholstery must be heavy leather grain vinyl, resistant to grease, oil, and mildew.
- d. Electric windows
- e. Air-conditioned cab.
- f. Cab drip rail that extends along the full length of the roofline to cover all side windows to prevent water from entering the cab when doors are open.

2.7.5 ELECTRICAL SYSTEM

- a. Shore power system capable of charging all batteries.

- b. Isolated battery for electronics including radio, modem, mobile data terminal, 12-volt outlets, etc.
- c. Access to jumper studs.
- d. AC outlets – a minimum of four (4) in cab and four (4) in different body compartments. The locations will be agreed upon at the pre-construction meeting. AC outlets must be powered by shore power and generator and Auxiliary Power Unit (APU), if provided.
- e. DC outlets – a minimum of eight (8) in the cab and four (4) in different body compartments. The locations will be agreed upon at the pre-construction meeting.
- f. One 10.0 kW hydraulic generator.
- g. One 200-foot electric cord reel mounted on apparatus.

2.7.6 ELECTRONICS

- a. One (1) stainless steel computer tray on the officer's side dash that will secure the computer in place during travel.
- b. One Mechanical Federal Q2B® Siren, mounted on the front of the apparatus. Two (2) siren brakes buttons will be installed with one (1) within reach of the driver and one (1) within reach of the officer. The siren's control solenoid will be powered up after the emergency master switch is activated. The mechanical siren will be actuated by two (2) foot switches, one (1) located on the officer's side and one (1) on the driver's side.
- c. One (1) siren cut-out switch. The switch will control the main power to the mechanical siren solenoid. The switch will be in the cab. Location to be determined at the pre-construction.

2.7.7 LIGHTING

- a. LED headlights with snow melting feature.
- b. Two (2) Golights on cab roof along with two (2) remote controllers inside the cab.
- c. Two (2) Streamlight E-Flood hand-held flashlights mounted inside the cab.
- d. LED scene lighting capable of illuminating all sides of the apparatus. Lighting will be provided in the following locations with the following minimum quantities:
 - One (1) brow light
 - Two (2) rear of apparatus
 - Two (2) on each side of apparatus
 - Two (2) under the basket
 - Two (2) pole mounted in basket, if possible

The LED scene light control switches must be located within reach of driver and officer, and possibly near point of use.
- e. Non-infrared Opticom.

2.7.8 INTERCOM SYSTEM

The proposer must provide and install a dual wired and wireless David Clark intercom system with four (4) wired over-the-head headsets in the cab and four (4) additional compatible wireless under-the-helmet headsets that are capable of interfacing with the radio. The proposal must include eight (8) batteries and compatible chargers for the wireless system.

2.8 SUPPLIER SUPPLIED EQUIPMENT

The following specific models to be determined at the pre-construction:

- Complete set of Hurst eDRAULIC rescue tools including cutter, spreader, ram, six total batteries with chargers, ac/dc power adapter and all mounting hardware.
- Stokes litter basket.

2.9 OWNER SUPPLIED EQUIPMENT

The manufacturer must mount the following owner supplied equipment:

- Sierra RV55 Modem with antenna and Mobile Radio with antenna both of which are accessible from the cab.

2.10 DESIRED APPARATUS FEATURES

The following are desired attributes for the awarded apparatus and are listed in order of importance:

1. Angle of approach and departure greater than ten (10) degrees each.
2. Tightest available turning radius such as all wheel steering.
3. Best available acceleration while still being able to achieve top speed of approximately 60 miles per hour.
4. Aerial elevation of MORE than ten (10) degrees below horizontal with the turn table level to horizon.
5. Auxiliary Power Unit (APU) with integrated idle reduction or alternative power to reduce the carbon footprint.
6. Mirror options to ensure an unobstructed view from the driver's seat in all light conditions.
7. Blind spot monitoring system, preferably in or on side mirrors.
8. Vehicle camera system: one (1) rear facing, one (1) each on the left and right side of vehicle with monitor screen integrated into the dash and in view of driver.
9. Provide cab style options if available.
10. Custom equipment storage and organization systems for compartments and cab including pull out trays, pull out vertical tool boards, swing out tool boards.
11. Receiver mounted winch with receiver locations on the front and each side at a minimum. More locations are desirable.

12. Two (2) waterway inlets with valves and in-let gauges; one (1) on each side.
13. Fast aerial set up time.
14. Mixture of standard and roll up compartment doors.
15. Independent front and rear suspension.
16. Emergency lighting power reduction switch to reduce light output power possibly with parking brake application.
17. Tire pressure management system plumbed to equalize duals.
18. Fly mounted parapet ladder with usable deployment process.
19. One (1) additional 28-foot two section Duo-Safety extension ladder mounted in main ladder compartment.
20. Chainsaw storage near or in aerial basket for two (2) saws.
21. Fuel tank maximized for chosen chassis.
22. Diesel exhaust fluid (DEF) tank maximized for chosen chassis.
23. Wireless remote control for the aerial. This remote control will operate all functions of the aerial device and one (1) monitor.
24. On-spot chains.
25. Automatic chassis lubrication.
26. With state weight restrictions in mind, the Department is interested in the feasibility and cost of this apparatus being developed as a quint to include pump, hose, and water tank.

2.11 APPROVAL DRAWING

A drawing of the proposed apparatus must be provided for approval before construction begins. This drawing must indicate the chassis make and model, location of the lights, siren, horns, compartments, ground ladders, major components, etc.

Any revisions to the drawing must be tracked to show any approved changes made to the original drawing. The finalized and approved drawing will incorporate all of the changes and become part of the contract documents.

2.12 COMPARTMENT LAYOUT DRAWING

A compartment layout drawing with exact dimensions must be provided before construction as if the rear body compartment doors are open. This drawing must be provided for graphic representation only and must include such things as shelves, trays, reels, dividers, air control panels, air bottle storage bins, poly boxes, etc.

2.13 INSPECTION CERTIFICATION & CERTIFICATE

To assure the vehicle is built to current NFPA standards, the apparatus, in its entirety, shall be third-party, independent, audit-certified through Underwriters Laboratory (UL) that it is built and complies to all applicable standards in the current edition of NFPA 1901. The certification includes: all design, production, operational, and performance testing of not only the apparatus, but those components that are installed on the apparatus with no exception.

A placard shall be affixed in the driver's side area stating the third-party agency, the date, the standard and the certificate number of the whole vehicle audit.

A third-party inspection certificate for the aerial device must be furnished upon delivery of the aerial device. The certificate shall indicate that the aerial device has been inspected on the production line and after final assembly.

2.14 GENERATOR TEST

The generator must be tested, approved, and certified at the manufacturer's expense. The test results must be provided to the Fire Department at the time of delivery.

2.15 BREATHING AIR TEST

An air sample must be drawn from the air system to certify that the air quality meets the requirements of NFPA most current version, *Standard on Breathing Air Quality for Fire and Emergency Services Respiratory Protection*.

2.16 WARRANTY

At a minimum, the warranty will extend one year from its first in service date.

2.17 WARRANTY SERVICE

To minimize the long-term cost and reduce downtime of the apparatus, it is desired that the manufacturer provides warranty and parts service in the Puget Sound area within 100-mile radius of the City of Everett.

2.18 INSPECTION TRIPS

The bidder will provide three (3) factory inspection trips for four (4) City representatives. The inspection trip(s) will be scheduled at times mutually agreed upon between the manufacturer's representative and the City. All costs such as travel, lodging and meals will be the responsibility of the bidder.

2.19 DELIVERY

The apparatus will be delivered under its own power to ensure proper break-in of all components while the apparatus is still under warranty. A qualified delivery representative must deliver the apparatus.

2.20 INSPECTION AND ACCEPTANCE

The City of Everett there will perform an inspection to confirm that all systems are functional prior to acceptance of the apparatus. The city reserves the right to inspect at any point in the manufacturing process.

2.21 OPERATIONS MANUALS

The manufacturer shall supply at time of delivery, complete operation and maintenance manuals covering the apparatus as delivered. Manual must be provided for all major components including chassis and pumps.

The City prefers electronic copies of the manuals.

2.22 DELIVERY ORIENTATION AND TRAINING

After delivery of the fire apparatus and at a time mutually agreed upon with the City, the manufacturer will supply a qualified representative to demonstrate the apparatus and provide initial instruction to the fire department regarding the operation, care, and maintenance of the apparatus for a minimum period of two (2) days.

2.23 PAYMENT

Within thirty (30) days after delivery, acceptance of items ordered and a properly prepared invoice but not more often than once per month the City of Everett will pay the supplier according to the rate(s) stated on the price sheet.

No down payment or advance payment of any kind will be made. Washington State law requires proof that the materials have been furnished, the services rendered, or the labor performed as described before payment may be made. All invoices must list the PO number and are to be submitted to the following address:

City of Everett – Accounts Payable
PO Box 12130
Everett, WA 98206
accountspayable@everettwa.gov

SECTION 3 – PROPOSAL EVALUATION PROCESS

3.1 GENERAL

All proposals will be reviewed to determine compliance with the requirements as specified in the RFP. Proposals will be evaluated on how well the proposal meets the needs of the City, as described in the supplier's response to each requirement and the evaluation criteria identified in this RFP. It is important that the responses be clear and complete so that the evaluators can adequately understand all aspects of the proposal.

3.2 SELECTION PROCESS

The City will select the proposal that, in its sole discretion, is the most advantageous to the City. The City reserves the right to make an award without further discussion of the proposal submitted; there may be no best and final offer procedure. Therefore, the proposal should be initially submitted on the most favorable terms that the supplier can offer. The specifications may be altered by the City of Everett based on the supplier's proposal and an increase or reduction of services with the supplier may be negotiated before contract signing, award, and execution.

3.3 CONTRACT AWARD AND EXECUTION

A contract award will be for the supplier that best meets the needs of the City of Everett.

The award of a contract to the successful supplier will be notice of acceptance. The award of a contract will bind the supplier to furnish the service in accordance with the information herein, responses to questions, the supplier's proposal, other representations made, as well as all other terms and conditions of the contract in its final form.

3.4 EVALUATION CRITERIA

Proposals will be evaluated based on the following weighted criteria and how well they meet the needs and requirements as described in the RFP.

#	Criteria	Points	Description
1	Qualifications and Relevant Experience	40	Evaluate responses to Questionnaire 4.04.
2	Technical Capability, Approach, and Capacity	260	Evaluate responses to Questionnaire 4.04.
3	Communication, Customer Services, and Training	40	Evaluate responses to Questionnaire 4.04.
4	Risk, Performance, and Quality Assurance	25	Evaluate responses to Questionnaire 4.04.
5	Price Proposal	185	Evaluate Suppliers' price proposals to determine if the cost is fair and reasonable. Proposed prices: • are realistic for the work to be performed and • demonstrate that the Supplier understands the Scope of Work.
	Total	550	

3.5 INTERVIEWS AND DEMONSTRATIONS

The City of Everett may request an interview or demonstrations with the highest-ranked Supplier(s). The purpose of the interview, if held, will be to further review the finalist(s) in specific areas to determine which proposal provides the best fit and value to the City of Everett. Finalist(s) must have key employees available for these interviews. The City of Everett will notify the finalist(s) as to the time, date, and location for an interview or conference call.

SECTION 4 – PROPOSAL SUBMITTAL REQUIREMENTS

4.1 SUBMITTAL REQUIREMENTS

Suppliers must provide a proposal which must demonstrate an understanding of the project requirements as stated throughout this Request for Proposal.

Proposals in response to this RFP must be submitted in the order specified below. Proposals must include:

1. Supplier Commitment and Information

2. Price Sheet (attached)

3. Narrative responses to the questions asked. Suppliers should re-type the heading, question identifier and question. Then answer the questions and provide in the same order requested below. Suppliers may emphasize in their narrative any areas of their proposal that they believe exceed our requirements.

4. Suggested response format:

- Standard 8 1/2" x 11" paper
- Double sided, numbered pages
- Typed with a minimum of 12-point font
- Form 4.04 – re-type the question before responding

Sealed Proposal Submissions must be submitted in a SEALED ENVELOPE using the optional Proposal Opening Label (below) or clearly marked with the Proposal Number and Title to the City of Everett no later than the proposal due date and time.

URGENT – SEALED PROPOSAL ENCLOSED	
Do Not Delay – Deliver Immediately	
U R G E N T	 EVERETT WASHINGTON
	Procurement 3200 Cedar St., Door #5 Everett, WA 98201
	RFP Number: 2022-006
	RFP Title: Mid-Mount Heavy-Duty Aerial Platform
	Professional: Theresa Bauccio-Teschlog, NIGP-CPP, CPPB
	Supplier:
U R G E N T	

FORM 4.01 SUPPLIER COMMITMENT AND INFORMATION

REQUEST FOR PROPOSAL #2022-006 MID-MOUNT HEAVY-DUTY AERIAL PLATFORM

Company Name:		
Company Address:		
City:	State:	ZIP:
Tax ID #:	UBI #:	
Legal status of supplier organization, i.e., corporation, partnership, sole proprietorship.		
Website:	City of Everett Business License #	
Supplier Contact Name (if different from Authorizing Official):	Supplier Contact Title:	
Supplier Contact Email:	Supplier Contact Direct Phone:	
Supplier Contact Address (if different from above):		
City:	State:	ZIP:

By responding to this solicitation, the Supplier understands and agrees to be bound by all requirements and contract terms and conditions contained in this solicitation. By signing this form, the Supplier acknowledges receipt and understanding of any and all addenda issued for this solicitation. This form, signed by an individual authorized to legally commit the Supplier, must be submitted as the cover page.

The Supplier also certifies that:

- I am authorized to commit my firm to this Proposal and that the information herein is valid for 120 days from this date.
- That all information presented herein is accurate and complete and that the scope of work can be performed as presented in this proposal upon the City's request.
- That I have had an opportunity to ask questions regarding this Proposal and that those questions have been answered.
- That this Proposal response is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting an offer for this Proposal and is in all respects fair and without collusion or fraud.

This form may be signed by ink signature, copy of ink signature, copy of signature, e-signature or any other form of signature. By submitting this bid, the bidder agrees that its signature will have the same legal effect as an original ink signature.

Authorizing Official Name:	Authorizing Official Title:
Authorizing Official Email:	Authorizing Official Phone:
Authorizing Official Signature and Date :	

FORM 4.02 PRICE SHEET

REQUEST FOR PROPOSAL #2022-006 MID-MOUNT HEAVY-DUTY AERIAL PLATFORM

Supplier Name: _____

Prices must include providing all services as detailed in the Scope of Work.

1. Complete the price sheet.
2. Section A – Provide a firm fixed, not to exceed, lump sum amount.
3. Section B – Provide pricing for the desired features listed.
4. Section C – Clearly identify any additional features that would be an additional expense and additional features and configurations.

A.	Mid-Mount Heavy-Duty Aerial Platform	Firm Fixed, not to exceed, with the following base features	\$
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B.	DESIRED APPARTUS FEATURES • Provide the cost if any for each desired feature listed in 2.10. • If the price is zero, mark the cost as such. • If the desired feature is not available, note the price as not applicable.		
Additional Features or Configurations			Cost
1. Angle of approach and departure greater than 10 degrees each.			\$
2. Tightest available turning radius such as all wheel steering.			\$
3. Best available acceleration while still being able to achieve top speed of approximately 60 miles per hour. Provide engine, transmission and rear-end options available to meet the desired performance requirements at different grades. If there are cost differences for the options, include the pricing. Attach and refer to additional price options if applicable.			\$
4. Aerial elevation of MORE than 10 degrees below horizontal with the turn table level to horizon.			\$
5. Provide and describe any options for carbon footprint reduction, including hybrid electric power, auxiliary power unit(s), or electrification, include pricing.			\$

6. Mirror options to ensure an unobstructed view from the driver's seat in all light conditions.	\$
7. Blind spot monitoring system – preferably in or on side mirrors.	\$
8. Vehicle camera system – 1 rear facing, 1 each left and right side or vehicle- with monitor screen integrated into dash in view of driver.	\$
9. Provide cab style options if available.	\$
10. Custom equipment storage and organization systems for compartments and cab including pull out trays, pull out vertical tool boards, swing out tool boards.	\$
11. Receiver mounted winch with receiver locations on the front and each side at a minimum. More locations are desirable.	\$
12. Two waterway inlets with valves and in-let gauges, one on each side.	\$
13. Fast aerial set up time.	\$
14. Mixture of standard and roll up compartment doors.	\$
15. Independent front and rear suspension.	\$
16. Emergency lighting power reduction switch to reduce light output power possibly with parking brake application.	\$
17. Tire pressure management system plumbed to equalize duals.	\$
18. Fly mounted parapet ladder with usable deployment process.	\$
19. One (1) additional 28-foot two-section Duo-Safety extension ladder mounted in main ladder compartment.	\$
20. Chainsaw storage near or in aerial basket for two (2) saws.	\$
21. Fuel tank maximized for chosen chassis.	\$
22. Diesel exhaust fluid (DEF) tank maximized for chosen chassis.	\$
23. Wireless remote control for the aerial. This remote control will operate all functions of the aerial device and one (1) monitor.	\$
24. On-spot chains.	\$
25. Automatic chassis lubrication.	\$

26. With state weight restrictions in mind, the Department is interested in a separate proposal to consider the feasibility and cost of this apparatus being developed as a quint to include pump, hose, and water tank.	\$
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C.	Additional Features or Configurations Provide the cost for features or configurations not provided in Section B.	
Additional features or storage configurations (Questionnaire 2.I) and provide pricing for any extended warranty options (Questionnaire 2.K).		Cost
		\$
		\$
		\$
		\$
		\$

FORM 4.03 QUESTIONNAIRE

Suppliers must complete this “Questionnaire” providing the information in the same order requested below. Suppliers may emphasize in their narrative any areas of their proposal that they believe exceed our requirements.

1. Qualifications and Relevant Experience

- A.** Briefly describe your company. Include how long the company has been in business.
- B.** Describe the qualifications of your company, its business experience, and achievements.
- C.** Describe your experience producing the proposed aerial platform for government agencies.
- D.** Has your company already produced the apparatus that it is being proposed? How many of this apparatus has been produced thus far? Provide the name and contact information for up to five (5) of those customers.
- E.** Discuss any impending changes in your organization that could impact the delivery and warranty of services.

2. Technical Capability, Approach, and Capacity

- A.** Describe the apparatus that your company is proposing. Describe how the features of the apparatus your company is proposing meet or exceed the mandatory features listed in Section 2.
- B.** Provide an engine, transmission and gear ratio performance report that details the performance for different engine and transmission options such as a scan report. Include horsepower, acceleration, and torque.
- C.** What is the angle of approach and departure?
- D.** What is the turning radius and tail swing? Provide options if available such as rear steering.
- E.** Describe the aerial set-up process. Include the set-up time from setting the brake to outriggers deployed and from aerial stowed to full extension and full elevation.
- F.** What is the horizontal reach?
- G.** What is the vertical reach?
- H.** On level ground, with the ladder at 90 degrees from the apparatus, what is the shortest distance that the bucket can touch the ground?
- I.** Describe any storage configuration options for the proposed apparatus.
- J.** Provide a production timeline for this apparatus. Include dates and deliverables.
- K.** Describe the warranty your company is providing.

- L.** If the component warranty is longer than the manufacturer's warranty, then which warranty will the manufacturer honor?
- M.** Who will provide warranty repairs? Where are they located?
- N.** Describe the repair and parts support that your company offers.
- O.** How does your company address repairs that cannot be completed on-site at the apparatus location?

3. Communication, Customer Service, and Training

- A.** Describe your response timeline to a warranty repair call.
- B.** Explain the process for inspection prior to acceptance and access during manufacturing that is required by the City of Everett.
- C.** Describe any operation and training manuals that your company will provide if awarded the bid.
- D.** Describe your delivery orientation and apparatus training. Include the format of the orientation and training, duration and number of staff included. If the supplier has optional formats, include the cost in Part C of the Price Sheet.

4. Risk, Performance, and Quality Assurance

- A.** Submit no more than five (5) completed relevant contract awards, within the past five years that demonstrate successful contract performance similar in size and scope as described in this RFP, include any government experience. Include the following for each reference:
 - a. Company name and full address
 - b. Point of contact name, title, e-mail address, and phone number
 - c. Contract title, number, start and completion dates
 - d. Contract description & order details
- B.** Have you defaulted on any contracts within the past three years or failed to meet contract terms? If so, describe.
- C.** If your firm has had a contract terminated during the past five years, list all such incidents. Submit full details of all terminations experienced by the proposer during the last five years including the terminating party's name, address, and telephone number. Present the proposer's position on the matter.

SECTION 5 - CITY OF EVERETT

GENERAL CONDITIONS

Compliance with Law. Supplier, at its sole cost and expense, must perform and comply with all applicable laws of the United States and the State of Washington; the Charter, Municipal Code, and ordinances of the City of Everett; and rules, regulations, orders, and directives of the City.

Amendments/Change Orders. No alteration, change, modification or amendment to this Contract is effective unless by an instrument in writing executed by the legally authorized parties hereto. Any changes in the scope of work or compensation must be mutually agreed upon between City and the Supplier and must be incorporated in written amendments to the Contract.

Assignment. This Contract may not be assigned in any manner or by any means by Supplier without the express written consent of the City.

Waiver and Remedies. City's failure to enforce the terms or conditions herein or to exercise any right or privilege, or the City's waiver of any breach hereunder must not thereafter waive any other term, condition, or privilege, whether of the same or similar type. Remedies under this Purchase Order are cumulative; the use of one remedy must not be taken to exclude or waive the right to use another.

Binding Effect. The provisions, covenants and conditions provided bind the parties, their legal heirs, representatives, successors, and assigns.

Ratification. Acts taken pursuant to this Contract but prior to its effective date are hereby ratified and confirmed.

Termination. City, at its sole discretion, may terminate this Contract for convenience at any time for any reason. Termination is effective immediately upon notice of termination given by the City. In the event this Contract is terminated prior to the full delivery of goods and/or services. Supplier will only be paid for the work or goods accepted, at the City's sole discretion, at the time of termination of the Contract.

Severability. Any invalidity, in whole or in part, of any provision of this Purchase Order must not affect the validity of any other of its provisions.

Payments. City will pay Supplier submitted invoices within thirty (30) days after the City's receipt and acceptance of the goods or completion and acceptance of the services, provided that Supplier has listed all appropriate information on the invoice and complied with all contractual requirements. Payment must be full compensation for goods delivered, work performed or services rendered, including all labor, materials, supplies, equipment and other expenses. The City reserves the right to require Supplier to correct any submitted or paid erroneous invoices according to the rates set forth herein. City and Supplier agree that any amount paid in error by City does not constitute a change in the agreed upon amount; Supplier agrees to issue a refund of any overages paid in error by the City. The total on the Purchase Order is to be the not-to-exceed amount and is not to be construed as a guaranteed amount due to Supplier.

Taxes. Supplier must pay, before delinquency, all taxes, levies, and assessments arising from its activities and undertakings under this Purchase Order; taxes levied on its property, equipment and improvements; and taxes on the Supplier's interest in this Purchase Order.

Warranties. Supplier warrants that all goods are merchantable, comply with the City's latest drawings and specifications, and are fit for the City's intended use; all goods comply with all applicable safety and health standards established for such products; all goods are properly packaged; and all appropriate instructions or warnings are supplied.

Ownership of Records and Documents. All materials, writings and products produced by Supplier in the course of performing this Contract must immediately become the property of the City. In consideration of the compensation provided for this Contract, the Supplier hereby further assigns all copyright interests in such materials, writing and products to the City. A copy may be retained by the Supplier.

Non-Discrimination and Equal Employment Opportunity. During the term of this Purchase Order, Supplier will not discriminate against any employee or applicant for employment because of creed, religion, race, color, sex, marital status, sexual orientation, political ideology, ancestry, national origin, or the presence of any sensory, mental or physical disability, unless based upon a bona fide occupational qualification. The Supplier will take affirmative action to ensure that applicants and employees are treated fairly, without regard to their creed, religion, race, color, sex, national origin, or the presence of any sensory, mental or physical disability. Such action must include all terms and conditions of employment, compensation, and benefits, including apprenticeship.

Governing Law/Venue. This Contract must be deemed to have been executed and delivered within the State of Washington, and the rights and obligations of the parties hereunder must be construed and enforced in accordance with, and governed by, the laws of the State of Washington, without regard to the principles of conflict of laws. Any action or suit brought in connection with this Contract must be brought in the Superior Court of Snohomish County, Washington.

Independent Contractor. Supplier, its subcontractors, agents and employees are independent Suppliers performing services for the City and are not employees of City. The Supplier, its subcontractors, agents and employees, must not, as a result of this Contract, accrue leave, retirement, pension, insurance, bonding or any other benefits afforded to City employees. The Supplier, its subcontractors, agents and employees, must not bind the City in any way except as may be specifically provided herein. The Supplier must have the authority to control and direct the performance and details of the work described herein.

Insurance. The Supplier must obtain and keep in force during the entire term of this Contract, liability insurance against any and all claims for damages to person or property which may arise out of the performance of this Contract whether such work must be by the Supplier, subcontractor or anyone directly or indirectly employed by either the Supplier or a subcontractor. The amount of coverage provided by such insurance must be not less than one million (\$1,000,000) combined single limit for bodily injury and property damage not less than five hundred thousand (\$500,000) combined single limit for automobile liability. The Supplier agrees to the following requirements relating to insurance coverage:

- a. **Liability Insurance.** All liability insurance required herein must be under a comprehensive or commercial general liability and business, automobile policy or policies. The City must be named as a Certificate Holder and an additional insured with respect to all such policies. Copies of all such policies must be furnished to the City upon request.
- b. **Worker's Compensation.** Supplier must take out and maintain during the life of the Contract, Worker's Compensation, including Washington State Stop Gap, insurance for all its employees engaged in work under or pursuant to this Contract who are required to be so covered by the laws of the State of Washington and in case any work is subcontracted, the Supplier must require the subcontractor to provide worker's compensation insurance for all of its employees unless or to the extent that such employees are covered by the protection provided by the Supplier.
- c. **Employment Security.** Supplier must comply with all employment security laws of the State of Washington, and must timely make all required payments in connection therewith.